

## Ravenscroft Charging Policy



Policy Approved	May 2018
To be reviewed	May 2019

## Ravenscroft Community Primary Policy on Charging

### **1 Introduction**

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the Curriculum.

### **2 Voluntary contributions**

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - school visits;
  - musical events.

### **3 Residential visits**

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents who receive state benefits are exempt from this charge. The Headteacher will advise parents of the right to claim free activities if they are receiving these benefits. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

### **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 Charge may be made for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. Currently we provide this service free of charge.

### **5 Swimming**

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity and currently do not ask for a voluntary contribution from parents to cover the cost of transport. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

**6 Remission**

- 6.1 Parents who have contributed voluntarily may have a refund if their child is unable to take part in the trip through illness.

**7 Charging for Breakfast Club**

- 7.1 We charge £1.50 per child per session for breakfast club. The cost covers breakfast and supervision from 8.00-8.50 am. The cost of breakfast club will be reviewed annually.

**8 Charges for Letting and other Sales**

- 8.1 Please refer to LA's Policy on Use of school building for Non School Activities

**9 Monitoring and review**

- 9.1 This policy is monitored by the governing body, and will be reviewed every year.

**Signed: C Brown**

**Date: 08/05/2018**