

Dear Parent/Carer,

I hope this letter finds you safe and well. I would like to thank you for all your support and patience during the first half of the Autumn term. Once again we face more challengers but I'm sure together we can support one another to keep our children and school community safe. There is a link below to a letter from the local authority can you please read it.

### Important Reminders

- Please wear a face covering while on site
- One parent/carer to accompany your child/children to school for drop off/pick up you MUST apply social distancing and follow the 2m path
- Please do not stop to chat keep moving and do not congregate by the gates
- At the start and end of the day, please come within your allocated time slot Y3 and Y4 classes have been highlighted as they are the only classes sharing a door so timings need to be adhered to, this will stop congestion
- Any communication with school must continue to be via phone 477 8290 or e mail [ravenscroft@knowsley.gov.uk](mailto:ravenscroft@knowsley.gov.uk) please do not speak to teachers on doors

Class	Staff	Drop off/Pick up door	Start Time	Finish Time
Y6	Mrs Cochrane Mrs Mather	Y6 door (was Y4)	8:50-9:05	3:05-3:15
Y5	Mr Hughes Miss Kirby	Y5 door	8:50-9:05	3:05-3:15
Y4	Miss Milner Mrs Glascott	KS2 door	8:50-9:00	3:05-3:15
Y3	Miss Loughlin Miss Powell	KS2 door	9:00-9:10	3:15-3:25
Y2	Miss Kennedy Miss Casey	KS1 door	8:55-9:10	3:10-3:25
Y1	Miss Tomlinson Miss King	Y1 door	8:55-9:10	3:10-3:25
R	Mrs Lally Mrs Bond	R gate	8:55-9:10	3:10-3:25
N	Miss Lehan Miss Fleming	N door	Door opens 8:50-9:10 12:30-12:45	Door opens 11:35-11:45 3:10-3:25

**Parents not following school protocols will be challenged. This is to ensure the school can remain operational and for the health and safety of all.**